

What	Who	When
Capacity Survey	Sally & Judy	ASAP
Write Code of Ethics Policy for Email Correspondence and use of the listserv	Renee	March 15
Antiracism Retreat Survey (to decide where retreat should be held)	Renee	February 12
Alert Finance Committee of Budget Changes	April	Now
Email Letter with Council Response to Cornwall Proposers	April & Lucy	January 28

Other Tasks	
Deborah	
Judy	Willing to work on nominations now
Renee	Find members to facilitate regionals <u>now</u> . Work with facilitators on development of content, process and implementation for 3 regionals in the spring of 2019 (West, Midwest and East) <u>by mid March</u> . Send the Quaker reading on silence that she shared for morning meditation. <u>now</u>
Lucy	Will attend to the call for silence in meetings. <u>ongoing</u> Follow-up with CW as needed. <u>ongoing</u>
April	Expenses that exceed income are taken from the designated endowment: GV costs from GV endowment and CW costs from CW endowment. <u>Do we want to continue with this policy? (We did not designate a process for this discussion. Perhaps April will take it to the next Finance Committee?)</u> Begin annual budget draft in July and have first draft ready in time for the fall face-to-face Council meeting. (<u>April will bring this to the next finance committee</u> to work with Finance Manager, Kelly Lipp, and Finance Committee to assure that this will happen.) Follow-up with CW as needed. <u>ongoing</u>
Sally and Judy	creating a group of thinkers who understand our current reality to create a <u>Conceptual Piece</u> on the creation of a Mission Grant Fund for presentation at the Council face-to-face meeting in the <u>fall/October of 2019</u> , should such a fund be advisable to <u>commence in three years or later in the future</u> in order to help Council set directions. <u>By mid-February</u> , Sally will contact potential candidates: Ann Heidkamp, Mary Kay Delgado, Maureen Laughlin, Carol Skyrn, Thanh Nguyen, Rosa Ruiz and Fran Frazier, to invite them to be part of the group who will be writing this paper. Sally will not be a member of this group. All candidates will receive the same invitation noting the task and the date the piece is to be complete.
Pam	will inform YWI group that a facilitator is imperative and confirm if current facilitator as a match and send <i>Initiative Paper Outlining Expectations, Council Commitment and Budget</i> . <u>Now</u> . Will send principles of right speech to Council. <u>Now</u>

<p>Everyone</p>	<p>Working Together</p> <p><u>1.Common Agreement:</u></p> <ul style="list-style-type: none"> a. Face-to-face meetings incur a significant investment of resources of time and money amplifying the need for commitment by all to read documents and come well-prepared for meetings. b. Everyone will notify Pam if any difficulty accessing the website for the Grail Council Document Repository. <u>Now</u> c. <u>Lucy</u> will attend to the call for silence in meetings. <u>ongoing</u> d. Agenda items/changes will be submitted at least a week prior to all Council meetings so that the final agenda can be out a week ahead of scheduled meetings. Items submitted later will generally be deferred to the next scheduled meeting. <u>ongoing</u> e. All will read agenda ahead of meeting and note that for which they are responsible as well as that for which they need to get up-to-date in order to fully participate. <u>ongoing</u> f. N.B. that NLT recommendations are made based on results of executive work/research between Council meetings. <u>ongoing</u> g. Meetings will be video-conferenced with <u>Zoom</u>. <u>ongoing</u> h. Organizations hold the vision while leaders accomplish the manifestation of the vision. i. <u>To do:</u> discuss the role of Council in setting the vision. <u>TBD</u> j. Pam will send Buddhist Principles of Right Speech to Council. <u>ongoing</u> (Criteria for right speech: 1) Is it true? 2) Is it necessary? 3) Is it the right time? 4) Is it beneficial? That is, will saying it move me toward my goal? 5) Am I speaking with gentleness? 6) Is my heart coming from a space of kindness?) k. <u>Renee</u> will send the Quaker reading on silence that she shared for morning meditation. <u>Now</u> l. All will be more intentional in thinking about staffing and recruiting Council members including NLT for 2020. <u>Now and March Council meeting.</u> m. Each Council meeting will end with a practice of gratitude. <u>ongoing</u> n. More expression of gratitude. <u>ongoing</u>
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