

U.S. GRAIL REPORT TO GRAIL NATIONAL COUNCIL

Date: 4/7/2021

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UPDATES: The Grail

- PPP: The Payroll Protection Program (PPP) loan—forgiveness application submitted 4/7/2021
- Foundations: Letters have been sent to 13 Cincinnati-local foundations with rolling application processes (9 in support of Art at the Oratory series and 4 in support of SYAWI).
- Signing on to statements as The Grail: Covid brain—where did we leave this process? Were we getting clarification from Carol and Sally?
- Kathy Mank is doing well with monthly financials. Goal is to start transferring daily bookkeeping duties from our temp Walter to her over the next month. She will be paid a \$250.00 stipend for her work, estimated at 8-10 hours a month. As the annual budget was based on Kelly working 25 hours per week, the personnel budget section will see a significant difference over the course of the year. Having said that...
- Our new volunteer coordinator position is going very well with a strong partnership with University of Cincinnati students working with Mary Lu especially. Caroline has been working to bring this program up to snuff (since it was last reviewed a few years ago) which means revamping applications, making sure we are following state guidelines (background tests, insurance coverage, etc.), and rebuilding post-covid connections to schools and businesses. I anticipate that some of the money we save from changing Kelly's role will shift to cover additional hours for the volunteer position. It will still be under 25 per week, but we are entering the busy season for volunteer requests/needs and we need to make sure we are staffed appropriately especially since I won't be available as back up for a bit...
- The good news is that my test results are showing no cancer (YAY!!!), but it seems that surgery (radical hysterectomy) is still a possibility/probability (follow-up doctor appointment on 4/14). I would rather have it now when we are at a "slow" point before GA planning ramps up and I can plan to be away from the office for 2 weeks. Full recuperation is 6-8 weeks, but I can work from home starting after 2 weeks and slowly move back to the office.

UPDATES: Cornwall

- First Memorial Garden work day went well. See the article in Gumbo and News.

UPDATES: Loveland

- Break-ins on southside have revved up again, police report filed and patrols scheduled for daytime hours for next 2 months (we have an eyewitness who says he has seen 2 boys leaving buildings on multiple occasions so we know they are kids hence changing the patrol hours to daytime).
- Major Maintenance: there was a sewer line break in Tidings which we had to repair last week. It was just under \$3800.00
- On advice of our legal counsel and insurance, the 4 staff members who work with volunteers/SYAWI will have basic criminal background checks conducted. We will put in place some new procedures to safeguard students under 18 who volunteer/are SYAWI crew like making sure that we never put an over-18 with an under-18 in a 1 on 1 situation unless a staff member is present. We are also updating applications and legal guardian consent forms to address these changes (which will be sent to legal counsel to review). Per legal counsel, this is more than we need to do, but it makes insurance happy so this is our compromise position.

Decisions Needed—none at this time