

Landlord Use of Cornwall Property MOU—DRAFT

Upon reasonable advance notice and coordination with Tenant, Landlord shall have reasonable access to and use of: (i) the memorial garden, (ii) vegetable garden, (iii) the labyrinth, (iv) the buildings on the Leased Premises for overnight and day retreats and programs pursuant to a reasonable use of space policy and limitations established by Tenant and approved by Landlord, and (v) any portion of the Leased Premise for inspection, repairs, replacement and maintenance and any other reasonable purpose.

This MOU is effective January 1, 2024-December 31, 2024.

Purpose and Process for Memorial Garden Use

Purpose—to show respect and care for Grail sisters; to maintain the memorial garden as is currently established.

Process—Grail members may request one day a month to maintain and visit memorial garden. The request must be 1) made at least 2 weeks in advance 2) directly to the Tenant’s representative via email, with Landlord’s representative CCd, and 3) include the times of the visit. The Tenant will verify that the day and time are available and will indicate which bathroom facility is available for Grail member use via reply all email. Should the requested day and time not be available, Tenant will provide alternative options.

Purpose and Process for Labyrinth Use

Purpose—To utilize the labyrinth for personal reflection as Grail members. At this time, a local congregation has become a volunteer labyrinth-tending friend and will take on care of the labyrinth enabling Grail members to utilize their visitation time in reflection and meditation.

Process—Grail members may request one day a month to use the labyrinth. The request must be 1) made at least 2 weeks in advance 2) directly to the Tenant’s representative via email, with Landlord’s representative CCd, and 3) include the times of the visit. The Tenant will verify that the day and time are available and will indicate which bathroom facility is available for Grail member use via reply all email. Should the requested day and time not be available, Tenant will provide alternative options.

Purpose and Process for Vegetable Garden Use

Purpose—to continue the Climate Change Survival Garden should this Mission Initiative be approved by Landlord’s Council. Should the Mission Initiative not be approved by Landlord’s Council, then the vegetable garden space will revert to Tenant’s sole use. Climate Change Survival Garden plans to grow foodstuffs that will be shared with Tenant, Grail members, and guests and teach others how to plan and care for a small food-producing space that can create local climate action impact. Working on the garden will also create opportunities for cross-pollination between Landlord and Tenant and could include planning the garden in cooperation with Tenant chef.

Process—the Climate Change Survival Garden Program (contact Cynthia Cheyne representing SCAG) will request up to 4 dates per month March through November for access to the vegetable garden space to a) make improvements (raised beds) and b) to conduct the program. The request must be made 1) by February 29, 2024 for the year (alternate/rain dates included), 2) directly to the Tenant’s representative via email, with Landlord’s representative CCd, and 3) include the times of each visit. The Tenant will

verify that the dates and times are available and will indicate which bathroom facility is available for program use via reply all email. Tenant will provide a space for the Climate Change Survival Garden team to store supplies between dates March through November. Should an indoor space be required beyond bathroom facilities, the process set forth below will be followed.

Each quarter Tenant will invoice Landlord for a portion of the water usage bill equitable to use in the garden.

Process for day, overnight, and programming use:

Should a Grail member or group wish to conduct activity (retreat, program, etc.) on the leased property outside those indicated above, the following process will be followed:

Group/member will submit a formal request to the Grail National Office (Attn: Executive Director) utilizing the RMM request for space form saved to the Grail Member Dashboard. This form should indicate dates and times (including back-up rain dates if necessary), number of participants (including organizer(s)), type of activity, meal requests, preferred space, and any special notes that would make scheduling a positive experience for all (e.g., want to do a silent meditative retreat so not scheduled at same time as a kid's camp). The request should include who is paying for the space (The Grail or will participants pay registration fees for example).

Once the Executive Director reviews the request for completeness and against any financial implications, the Executive Director will send the request to the Tenant's representative for approval and to sign any required contracts. Any financial obligations will be paid by the Landlord to the Tenant. Tenant will work directly with Member/Group contact person on finalizing logistics with Executive Director CCd on communications. Tenant will make full effort to accommodate the preferred space/dates, but will have flexibility to assign space based on stated planned use and number of anticipated participants.